

**Ysgol Clywedog**  
**Teacher**  
**(Responsible to relevant Subject Leader)**  
**Salary Scale - Main professional scale**

**Under the direction of the Subject Leader**

- support the implementation of the school's aims and objectives, ethos and procedures, as detailed in the Staff Handbook;
- contribute to the teaching and learning work of the school, with particular emphasis on the enhancement of pupil achievement;
- participate in the development, teaching and monitoring of appropriate syllabi, materials and schemes of work for courses offered by the department(s) in which you teach and, where applicable, on a cross-curricular basis;
- supervise the use and care of any room(s) assigned to teaching and/or registration, including adherence to relevant H & S regulations;
- help organise and monitor pupil display work, both in the assigned room(s) and elsewhere in the school;
- monitor and control the storage and use of teaching materials, including room inventories, as allocated by the relevant Subject Leader;
- assist the Subject Leader, as required, in entering pupils for appropriate external examinations.

**Under the direction of the appropriate progress manager:**

- to be a member of a pastoral team as allocated and to support the activities of the Year;
- to be a form tutor of an assigned form (whether permanently or as required) and to carry out related duties in accordance with the generic job description of a form tutor.

***General***

- to participate in appropriate meetings with colleagues, parents and others, relative to the above duties.
- to participate, as required, in the national system of teacher performance management operating in the LA and within school arrangements.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Postholder

Signed \_\_\_\_\_

Date \_\_\_\_\_