

Ffordd Ruthin
Wrexham
LL13 7UB
Ffôn: 01978 346800
Ffacs: 01978 346814
E-bost: mailbox@clywedog.wrexham.sch.uk

Ysgol Clywedog



Ruthin Road
Wrexham
LL13 7UB
Phone: 01978 346800
Fax: 01978 346814
E-mail: mailbox@clywedog.wrexham.sch.uk

Pennaeth Mr M Vickery Headteacher

Dear Parent/Guardian,

If you have not yet done so, could you send your child's passport in to school as soon as possible this week. They can either give it directly to me, Mrs Owens, Miss Attwood or to the staff in Reprographics. I will photocopy and scan it, and return the original to you within a very short period of time. This is needed for the booking forms. Your child will also be required to have a European Health Insurance Card (EHIC), again I will need a copy of this, please send in to be photocopied as with the passport. These cards are free and can be applied for or renewed via the following link:-

<https://www.nhs.uk/NHSEngland/Healthcareabroad/EHIC/Pages/about-the-ehic.aspx>

The second installment of £205 is now due. You are, of course, able to pay more if you wish and can either send the money in to the school shop or use Parent Pay. I have attached the original proforma giving parental permission for your child to come on the trip. Could you complete and return this proforma as not all were returned to me following the first letter back in February.

A reminder of the amounts and dates:-

- Deposit of £200 – no later than Thursday 22nd March 2018 - **ALREADY PAID**
- **2nd instalment of £210 – no later than Monday 2nd July 2018**
- 3rd instalment of £210 – no later than Monday 1st October 2018
- Final instalment of £205 – no later than Monday 12th November 2018

Yours sincerely,

Mrs C Snaith

Assistant Headteacher

Name(s).....Form(s).....

I wish my son/daughter to attend the ski course.

I agree to pay the remaining amounts according to the payment schedule.

